



# Hampshire Home Choice



This is the housing application form for the Hampshire Home Choice scheme. The scheme is a partnership between East Hampshire, Eastleigh, Havant, Test Valley and Winchester Councils which covers the letting of all social housing in the five areas.

**This application should be completed by:-**

Customers with a housing need for example renting privately, sharing with family or friends living in temporary accommodation, or applying for housing for the first time.

Social Housing tenants who have a housing need, for example a Housing Association tenant or Winchester City Council secure tenant who wishes to move because of overcrowding or to move to a smaller home.

**Please read the guidance notes overleaf carefully before completing this application. If you need help to complete this form please contact your local Council:**

**East Hampshire District Council**

Penns Place, Petersfield, Hampshire GU31 4EX

**T: 01730 234345 / 234377 / 234378 / 234394 / 234397**

**Eastleigh Borough Council**

Eastleigh House, Upper Market Street, Eastleigh SO50 9YN **T: 02380 688165**

**Havant Borough Council**

Civic Offices, Havant, Hampshire PO9 2AX **T: 02392 446 507**

**Test Valley Borough Council**

Andover Office, Beech Hurst, Weyhill Road, Andover, Hampshire, SP10 3AJ **T:01264 368613**

Former Magistrates Court, Church Street, Romsey, Hampshire SO51 8AQ **T: 01794 527773**

**Winchester City Council**

City Offices, Colebrook Street, Winchester, Hampshire SO23 9LJ **T: 01962 848400**

This application will not be processed without the supporting documents being provided. Please ensure that you provide us with copies of supporting documents.

**Please confirm which type of application you are making: *please tick one box only***

New Housing Application

Tenant Transfer Application

Change in Circumstances – Existing Application – Please provide your current application number

---

# Hampshire Home Choice

## Housing Application Guidance Notes

All the information you give us will be included on the Housing Register. This information may be shared with Housing Associations, other Social Housing Landlords and agencies working on your behalf who could help to provide you with accommodation. We may also take references from landlords. You have the right to see information kept on file about your application.

The Hampshire Home Choice Allocations Framework is published and can be viewed on the website at [www.hampshirehomechoice.co.uk](http://www.hampshirehomechoice.co.uk). Under the Allocations Framework all applications for housing are assessed and placed in one of four bands – depending on Housing need. Priority within each band is decided first by priority date then registration date. For more details please refer to the Allocations Framework.

**Please note that the demand for housing is far higher than the supply.**

### Choice for Applicants

With the Hampshire Home Choice scheme you have to bid for properties you are interested in. You can make your bids through the Hampshire Home Choice website or by telephone. We will send you further information about how to use the scheme once your application has been assessed if you request additional information. You can also visit the Hampshire Home Choice website for further advice or contact your local Council.

### Applications

To apply to join the Housing Register you must be over 16 years of age, eligible to be considered for housing accommodation, a qualifying person and have a local connection with one of the participating councils. There are some exceptions, for further details go to [www.hampshirehomechoice.org.uk](http://www.hampshirehomechoice.org.uk) to view the Hampshire Home Choice Allocations Framework or contact your local Council to check if you qualify to be registered on the Hampshire Home Choice Housing Register.

The main exceptions to this are people who may be subject to immigration control and do not have refugee status or exceptional leave to remain in the UK. Please also note that applicants are unable to be considered for a tenancy with some landlords until they have reached the age of 18 years. Social Housing tenants, who have a housing need, may also apply to the Housing Register.

### Suspension Policy

Hampshire Home Choice operates a suspension policy. Applications will be suspended in any of the following circumstances:

- Where an applicant has deliberately worsened their circumstances;
- Unacceptable behavior;
- Former rent arrears and/or debt;
- Refusal of suitable accommodation.

Cases of financial hardship and/or clear evidence that a payment plan has been drawn up and adhered to over a 6 month period will be taken into account when deciding whether an application will be suspended.

## Completing the housing application

- Please complete the form in black ink using capital letters.
- Where a yes or no answer is required please put a tick in the appropriate box.
- Please read the questions carefully and answer all the questions that apply to you. If you do not fill in the form properly or do not give us all the information we need this will delay your application.
- If you need more space for an answer please use the space provided on the page at the end of the form or attach further sheets of paper as necessary.
- Once your application has been placed on the Housing Register we will write to you to give you a registration number and the other details that you will need to start bidding for properties. Please keep the letter you receive in a safe place.
- Please keep us informed of any change in your circumstances such as a change of address, contact phone number, or changes to your household as this may affect the status of the application. We will write to you to see if you wish to remain on the Register. Failure to respond may result in the cancellation of your application.

## Verification of the Housing Register application

All Housing Register applications are subject to verification. This may include Council Officers visiting you at home and the checking of identification and other relevant documents that you have provided. The following section explains the documents you will be expected to provide in order for your Housing Register application to be processed. **Please do not send originals through the post.** We can photocopy your documents for you if necessary. The following checklist indicates some of the documents which you may be requested to provide:

- Proof of identity/eligibility: Passport, Driver's Licence or other form of ID
- Proof of household members: Birth Certificates, Child Benefit or Tax Credit Awards
- Proof of accommodation: Tenancy Agreement, letter from landlord, friend or relative confirming residence, utility bills

**You may be asked to provide other information in addition to the above, for example, proof of local connection, financial circumstances, proof of employment, court papers and/or residency orders.**

## Declaration

Please read the declaration at the end of this form carefully and then sign it. If it is a joint application both applicants will need to sign. The application should then be returned to the Housing Service of the Local Authority to which you wish to apply. Please ensure that you have included copies of all the relevant supporting information for which we have asked.

## 1. ELIGIBILITY AND QUALIFICATION FOR THE SCHEME

Any person over 16 years of age, and is eligible to be considered for housing accommodation, and is a qualifying person and has a local connection with one of the participating councils can apply for housing in the East Hampshire District Council, Eastleigh Borough Council, Havant Borough Council, Test Valley Borough Council and Winchester City Council areas. There are some exceptions, for further details go to [www.hampshirehomechoice.org.uk](http://www.hampshirehomechoice.org.uk) to view the Hampshire Home Choice Allocations Framework or contact your local Council to check if you may qualify to be registered on the Hampshire Home Choice Housing Register.

Some people who may be subject to immigration control and do not have refugee status, exceptional or indefinite leave to remain in the UK are not eligible for housing. In order to establish whether we are able to assist you please answer the following questions. Further details may be required.

Do you and your partner both have a permanent right to remain in the United Kingdom?

Yes  No

If no please confirm your status by ticking the relevant box.

### Eligibility from abroad

- EEA Worker
- accession national registered worker
- self employed or provider of services
- recipient of services
- indefinite leave to remain
- granted refugee status with limited leave only
- exceptional leave to remain
- humanitarian protection
- discretionary leave to remain
- other
- UK national

## 2. YOUR HOUSEHOLD DETAILS

Please add your details as the first applicant, your spouse or partner as the second applicant and anyone else you wish to have living with you as part of your household including dependent children.

Please give the details of everyone in your household who will be housed with you. Please also include the names of people who do not currently live in your home but who you would like to be housed with you. Please note that this does not mean that we can automatically accept the household members you name. Please give the reason why you would like these household members to be housed with you and why they are not living with you now.

Full Name	Title	Forename	Surname	DOB	Gender (M/F)
Applicant 1					
Applicant 2					
Other 1					
Other 2					
Other 3					
Other 4					

Relationship to the main applicant

Applicant 1	<i>Applicant</i>
Applicant 2	
Other 1	
Other 2	
Other 3	
Other 4	

Have you or anyone in your household been known by any other name? *Please state.*

National Insurance number. Please note that we cannot process your application without this information.

Does anyone have a disability? Y/N

Applicant 1	
Applicant 2	
Other 1	
Other 2	
Other 3	
Other 4	

Applicant 1	
Applicant 2	
Other 1	
Other 2	
Other 3	
Other 4	

Please indicate your preferred language

Do you require an interpreter?

Yes

No

### 3. EQUAL OPPORTUNITIES

East Hampshire District Council, Eastleigh Borough Council, Havant Borough Council, Test Valley Borough Council and Winchester City Council have policies to ensure that everyone who applies for housing is provided with a fair and equitable service. To provide a housing service that is accessible to all applicants, the service must be monitored to ensure it is transparent and fair. By giving the following information you will help us to make sure that these policies are working properly. It is important that you complete this section but we realise that some people may be unwilling to give details of their religion or sexuality – therefore these sections are optional. All lettings to Council and Housing Association accommodation from East Hampshire District Council, Eastleigh Borough Council, Havant Borough Council, Test Valley Borough Council and Winchester City Council's Housing Registers will be made according to housing need, regardless of ethnic origin, marital status, race, gender or sexuality.

**Nationality** (Choose from: Bulgaria, Czech Republic, Estonia, Hungary, Latvia, Lithuania, non-EEA national, Not Stated, Other, Other EEA national, Poland, Refused, Romania, Slovakia, Slovenia, Any other country (please state), UK National).

Applicant 1	
Applicant 2	
Other 1	
Other 2	
Other 3	
Other 4	

**Ethnic Origin** (Choose from: White, British /Irish /Any other White background, Mixed parentage or heritage, White and Black Caribbean / White and Black African / White and Black Asian / Any other mixed background, Asian or Asian British, Indian, Pakistani, Bangladeshi, Any other Asian background, Black or Black British, Caribbean / African / Any other Black background, Chinese, Other ethnic group, Romany Gypsy, Irish Gypsy or traveller, Other Traveller, Any other ethnic group (please state)).

**Religion** (Choose from: Buddhist, Christian, Hindu, Jewish, Muslim, Sikh, Other, Prefer not to say, None).

**Sexual Orientation** (Choose from Bisexual, Gay, Heterosexual, Lesbian, Transgender, Other, Prefer not to say).

	Ethnic Origin	Religion	Sexual Orientation
Applicant 1			
Applicant 2			
Other 1			
Other 2			
Other 3			
Other 4			

#### 4. DETAILS OF YOUR CURRENT HOME

Address	
	Postcode

Date moved into current address

Reasons for making a housing application

Contact Address

If you wish us to write to you at a different address to your current address please complete the section below.

Preferred correspondence address	
	Postcode

What type of address is this?

home       work       solicitors       parents  
 power of Attorney       other

Reason for using correspondence address

Is anyone in your household pregnant?       Yes       No

Name

Due date

## 5. EMPLOYMENT AND INCOME

Please answer the following questions about your employment and income. Full time is considered to be 30 hours or more.

Are you employed? Y/N

Applicant 1	
Applicant 2	

If yes, how many hours do you work per week?

Applicant 1	
Applicant 2	

What is your annual salary?

Applicant 1	
Applicant 2	

What is your job title?

Applicant 1	
Applicant 2	

What is the name of your employer?

Applicant 1	
Applicant 2	

What was your employment start date?

Applicant 1	
Applicant 2	

What is the address of your employer?

Applicant 1	
Applicant 2	

Do you have any savings?

	Y/N
Applicant 1	
Applicant 2	

If yes, how much?




If you are not employed please explain your status e.g. in training, a job seeker, retired, not seeking work, a student, unable to work (sick or disabled), or other.

Applicant 1	
Applicant 2	
Other 1	
Other 2	
Other 3	
Other 4	

Home telephone

Work telephone

Mobile telephone

Email

Please tell us of any particular needs you have which affects how you are able to use or be involved in our services or how you would like to receive information:

**Preferred method of contact.** Please indicate your preferences by numbering 1,2,3.

post     telephone     in person (home visit)     personal representative or carer

by email     other *please specify*

Do you have any specific contact needs? Please tick

Sign language     Braille     Audio     Large Print     Easy Read     Translation

## 6. WHERE YOU HAVE PREVIOUSLY LIVED

Please give details of the addresses at which you and your partner have lived during the past five years. List the address you have lived in prior to your current home and all other addresses.

APPLICANT 1

Address	Date from	Date to	Please state tenure	Reason for leaving

APPLICANT 2 (Only complete the section below if different from applicant 1)

Address	Date from	Date to	Please state tenure	Reason for leaving

## 7. PETS

Do you have any pets? Yes  No

If yes, please provide details

*Some landlords have specific policies relating to pets and these will be explained in the property advert.*

## 8. RELATIVES

Are you or anyone in your household related to a Council employee or councillor, or an employee or committee member of any housing association working in the East Hampshire District Council, Eastleigh Borough Council, Havant Borough Council, Test Valley Borough Council and Winchester City Council areas?

Yes  No

If yes, please state their name and their relationship to you.

## 9. MORE DETAILS ABOUT YOUR CURRENT HOME

Please indicate the type of accommodation you currently occupy

- |                                                     |                                                      |                                              |                                                        |
|-----------------------------------------------------|------------------------------------------------------|----------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Bedsit/Studio              | <input type="checkbox"/> Bungalow                    | <input type="checkbox"/> Caravan/mobile home | <input type="checkbox"/> Room(s) in a house/flat       |
| <input type="checkbox"/> Flat                       | <input type="checkbox"/> Hospital                    | <input type="checkbox"/> Hostel              | <input type="checkbox"/> House                         |
| <input type="checkbox"/> Maisonette                 | <input type="checkbox"/> Other                       | <input type="checkbox"/> Prison              | <input type="checkbox"/> Sleeping rough/no fixed abode |
| <input type="checkbox"/> Tied service accommodation | <input type="checkbox"/> Other <i>please specify</i> |                                              |                                                        |

If you live in a flat, please state what floor you live on

(i.e. ground, first, second)

**Please indicate the type of tenure you have**

- |                                                             |                                                                        |
|-------------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> Council introductory tenant        | <input type="checkbox"/> Council secure tenant                         |
| <input type="checkbox"/> Housing Association assured tenant | <input type="checkbox"/> Housing Association starter tenant            |
| <input type="checkbox"/> Hostel/non secure tenant           | <input type="checkbox"/> Housing Association assured shorthold tenancy |
| <input type="checkbox"/> Living with family or friends      | <input type="checkbox"/> Lodger                                        |
| <input type="checkbox"/> MOD Service accommodation          | <input type="checkbox"/> Mobile home tenant                            |
| <input type="checkbox"/> No Fixed Abode                     | <input type="checkbox"/> Owner Occupier                                |
| <input type="checkbox"/> Supported housing tenant           | <input type="checkbox"/> Private tenant (assured shorthold tenancy)    |
| <input type="checkbox"/> Tied service accommodation         | <input type="checkbox"/> Other <i>please specify</i>                   |
- 

Are you currently housed in accommodation arranged by East Hampshire District Council, Eastleigh Borough Council, Havant Borough Council, Test Valley Borough Council and Winchester City Council as part of their homelessness duties?

Yes  No

**Owner Occupation**

Do you or anyone in your household own a property or have previously owned a property?

Yes  No

Please provide full details including, for example, an estate agent's valuation of your property, the amount of mortgage outstanding and your savings.

Address:	
Valuation:	Date sold:

**Armed Forces Personnel**

Are you a widow/widower of a person who served in the Armed Forces? Yes  No

Are you a current or former member of the Armed Forces? Yes  No

Are you currently living in MOD service accommodation? Yes  No

Do you have a 93 day notice? Yes  No

Do you have to move urgently because of a life threatening illness or sudden disability as a result of your service in the Armed Forces? Yes  No

If you previously served in the Armed Forces what date did you leave the Armed Forces:

--

**Tied Tenants**

Are you required to leave your accommodation? Yes  No

Date you need to leave your accommodation 

--

Please explain why you need to leave

--

Please provide the details of your landlord

Landlord name

Address

  
  

Contact telephone number

Rent (please indicate weekly/monthly)

### Accommodation details

Do you have use of the following facilities in your home?

If you share the facility with anyone else not included in your household, please provide details of who they are and their relationship to you

Living Room  Yes  No

Bedroom 1  Yes  No

Bedroom 2  Yes  No

Bedroom 3  Yes  No

Bedroom 4  Yes  No

Other room  Yes  No

Inside wc  Yes  No

Outside wc  Yes  No

Bath/shower  Yes  No

Hot water  Yes  No

Kitchen  Yes  No

### Repairs

Is your home in a poor state of repair?

Yes

No

If yes, please put more details in the box below.

Is your landlord aware of these problems? Yes  No

Has the Council's Private Sector Housing/Environmental Health Service been informed?

Yes  No

**Housing History details**

Have you or anyone in your household ever had action taken against you for breach of tenancy such as a Notice of Seeking Possession or Notice to Quit?

Yes  No

If yes, please provide details

Do you have any outstanding rent arrears on either your current, or a previous tenancy?

Yes  No

If yes, please state the amount of arrears and address of property concerned.

Have you or anyone in your household been convicted of an offence which affects your housing?

Yes  No

If yes, please provide details

Have you or anyone in your household had any other action taken against you which restricts where you are allowed to live?

Yes  No

If yes, please provide details

## 10. BENEFITS /TAX CREDITS

Do you receive State Benefits or Tax Credits? Yes  No

If yes, please state which Benefits/Tax Credits you receive every week

- Carers Allowance  Child Benefit  Child Tax Credits  DLA  
 Employment Support Allowance  Income support  Jobseekers Allowance  
 Other  Personal Independence Payment  Universal Credit  
 Working Tax Credits

Please state your weekly household income from the Benefits/Credits.

## 11. HOUSING AND SUPPORT

Do you or anyone in your household need support for any reasons?

Yes  No

If yes, please tick the appropriate one in the list below – you can tick more than one box or provide details in the text box.

- Drug and/or alcohol misuse  Domestic violence and abuse  HIV/AIDS  
 Learning disabilities  Mental health problems  Sensory disabilities  
 Physical disabilities  Old age  Young person or care leaver  
 Other

*please state*

Do you or anyone in your household receive any support?

Yes  No

If yes, please tick the appropriate one in the list below – you can tick more than one box or provide details in the text box

- Advocate  Community Psychiatric Nurse – CPN  
 Health Visitor  Occupational Therapist – OT  
 Probation Officer  Social worker or care manager  
 Support, key or resettlement worker  Special Needs Housing Officer  
 Other

*please state*

If yes, please provide the name and address of the person or organisation providing the support you receive

### HOUSING FOR OLDER PEOPLE

Do you think you might like to live in Sheltered Accommodation    Yes     No   
Have you had an assessment for Sheltered Accommodation    Yes     No   
Have you had an assessment for Extra Care Accommodation    Yes     No

### Giving Support

Do you or any household member need to give support to someone else?

Yes     No

If yes, please provide supporting information, including the name, address and relationship to the person who receives your support and the reason why you need to support them.

### Accessibility

Do you or anyone in your household have any mobility or sensory requirements?

Yes     No

Please tell us if your property has any adaptations for the disabled

Do you have a requirement for an adapted property?

Yes     No

If yes, please explain the type of property you require or tick a box in the table below

<input type="checkbox"/> Ground floor toilet	<input type="checkbox"/> Ground floor accommodation	<input type="checkbox"/> Stair lift
<input type="checkbox"/> Level access	<input type="checkbox"/> Level access shower	<input type="checkbox"/> Other, please specify
<input type="checkbox"/> Wheelchair accessible accommodation		



Do you think that you would be able to stay in your own home if you had an adaptation or received housing support or community alarm services?

Yes  No

If yes, please give details of the sort of adaptation/support you think you would need

## 12. HEALTH

Is your current accommodation affecting your health or the health of anyone in your household? *(Your household only consists of family members included on your application).*

Yes  No

Have you already completed a Health and Welfare form?

Yes  No

If no, we will send you a Health and Welfare form which you will need to complete and return. The information you give on this form will help the Council to assess your need for housing. There is no need to contact your doctor, the Council will do this if necessary. You will need to complete a separate health form for each person in your household whose health is affected by your accommodation.

### Disability

The following questions ask you for some further details regarding disabilities. The information provided will help us better understand your needs. *Please tick the category which applies to you.*

Do you have a long standing physical or mental health condition or disability? *(By long standing we mean anything that has lasted at least 12 months or that is likely to last at least 12 months).*

Yes  No

Does the condition or disability have a substantial adverse effect on your ability to carry out normal day to day activities?

Yes  No

Do you have a physical disability such as using a wheelchair to get around and/or difficulty using your arms?

Yes  No

Do you have a sensory disability such as being blind or having a serious visual impairment, being deaf or having a hearing or speech impairment?

Yes  No

Do you have a mental health condition such as depression or schizophrenia?

Yes  No

Do you have a learning disability such as downs syndrome, dyslexia or a cognitive impairment such as autism or a head injury?

Yes  No

Do you have a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy?

Yes  No

### 13. HOUSING OPTIONS

If you are likely to become homeless, please help us to ensure that you receive the correct help and advice as soon as possible by answering the following:

Are you threatened with homelessness or of no fixed abode?

Yes  No

Have you received a notice to quit or been asked to leave your present home?

Yes  No  Date

Is there a Court Order for possession of your home?

Yes  No  Date

Have you made contact with your Housing Service?

Yes  No

Once you are registered you will be able to bid for properties in which you are interested. However there may be other options which could help you. Please tell us if you are interested in receiving details for any of the following:

Shared ownership or part rent/part buy scheme Yes  No

Private rented accommodation Yes  No

## 14. WHERE WOULD YOU LIKE TO LIVE

Under Hampshire Home Choice vacancies will be advertised and you will be able to choose which properties you want to be considered for. However, it is important that you tell us in which areas you would like to live. Please indicate in which Council areas you wish to live:

- East Hampshire District Council       Eastleigh Borough Council  
 Havant Borough Council     Test Valley Borough Council     Winchester City Council

Please explain your local connection with any of the five Councils

- Residence in any of the five Council areas  
 Employment in any of the five Council areas (please provide appropriate documentary evidence)  
 Close family in any of the five Council areas. Please state below.  
 Any other reason for a local connection. Please state below.

- No local connection

Please indicate all the locations in which you would like to live by ticking the boxes

### East Hampshire

- |                                            |                                      |                                         |                                           |
|--------------------------------------------|--------------------------------------|-----------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Alton             | <input type="checkbox"/> East Tisted | <input type="checkbox"/> Kingsley       | <input type="checkbox"/> Ropley           |
| <input type="checkbox"/> Beech             | <input type="checkbox"/> Farringdon  | <input type="checkbox"/> Langrish       | <input type="checkbox"/> Rowlands Castle  |
| <input type="checkbox"/> Bentley           | <input type="checkbox"/> Four Marks  | <input type="checkbox"/> Lasham         | <input type="checkbox"/> Selborne         |
| <input type="checkbox"/> Bentworth         | <input type="checkbox"/> Froxfield   | <input type="checkbox"/> Lindford       | <input type="checkbox"/> Shalden          |
| <input type="checkbox"/> Binsted           | <input type="checkbox"/> Froyle      | <input type="checkbox"/> Liss           | <input type="checkbox"/> Steep            |
| <input type="checkbox"/> Bramshott/Liphook | <input type="checkbox"/> Grayshott   | <input type="checkbox"/> Medstead       | <input type="checkbox"/> Stroud           |
| <input type="checkbox"/> Buriton           | <input type="checkbox"/> Greatham    | <input type="checkbox"/> Newton Valence | <input type="checkbox"/> West Tisted      |
| <input type="checkbox"/> Chawton           | <input type="checkbox"/> Hawkley     | <input type="checkbox"/> Passfield      | <input type="checkbox"/> Whitehill/Bordon |
| <input type="checkbox"/> Colemore          | <input type="checkbox"/> Headley     | <input type="checkbox"/> Petersfield    | <input type="checkbox"/> Wield            |
| <input type="checkbox"/> Clanfield         | <input type="checkbox"/> Horndean    | <input type="checkbox"/> Priors Dean    | <input type="checkbox"/> Worldham         |
| <input type="checkbox"/> East Meon         |                                      |                                         |                                           |

### Eastleigh

- |                                      |                                          |                                         |                                        |
|--------------------------------------|------------------------------------------|-----------------------------------------|----------------------------------------|
| <input type="checkbox"/> Bishopstoke | <input type="checkbox"/> Chandler's Ford | <input type="checkbox"/> Hamble-le-Rice | <input type="checkbox"/> Netley        |
| <input type="checkbox"/> Botley      | <input type="checkbox"/> Eastleigh       | <input type="checkbox"/> Hedge End      | <input type="checkbox"/> Townhill Park |
| <input type="checkbox"/> Boyatt Wood | <input type="checkbox"/> Fair Oak        | <input type="checkbox"/> Horton Heath   | <input type="checkbox"/> West End      |
| <input type="checkbox"/> Bursledon   |                                          |                                         |                                        |

## Havant

- Havant (including Bedhampton and Denvilles)
- Leigh Park (including West Leigh and Warren Park)
- Emsworth
- Waterlooville (including Crookhorn, Purbrook, Cowplain and Wecock)
- Hayling Island

Please indicate all the locations in which you would like to live by ticking the boxes

## Test Valley

### Andover

- |                                        |                                              |                                            |                                         |
|----------------------------------------|----------------------------------------------|--------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Abbots Ann    | <input type="checkbox"/> Enham Alamein       | <input type="checkbox"/> Longparish        | <input type="checkbox"/> Smannell       |
| <input type="checkbox"/> Amport        | <input type="checkbox"/> Fyfield             | <input type="checkbox"/> Longstock         | <input type="checkbox"/> Stockbridge    |
| <input type="checkbox"/> Andover       | <input type="checkbox"/> Goodworth Clatford  | <input type="checkbox"/> Monxton           | <input type="checkbox"/> Thruxton       |
| <input type="checkbox"/> Anna Valley   | <input type="checkbox"/> Grateley            | <input type="checkbox"/> Nether Wallop     | <input type="checkbox"/> Upper Clatford |
| <input type="checkbox"/> Appleshaw     | <input type="checkbox"/> Hatherden           | <input type="checkbox"/> Over Wallop       | <input type="checkbox"/> Upton          |
| <input type="checkbox"/> Barton Stacey | <input type="checkbox"/> Hurstbourne Tarrant | <input type="checkbox"/> The Pentons       | <input type="checkbox"/> Vernham Dean   |
| <input type="checkbox"/> Charlton      | <input type="checkbox"/> Kimpton             | <input type="checkbox"/> Quarley           | <input type="checkbox"/> Weyhill        |
| <input type="checkbox"/> Chilbolton    | <input type="checkbox"/> Little London       | <input type="checkbox"/> Shipton Bellinger | <input type="checkbox"/> Wherwell       |
| <input type="checkbox"/> Clanville     | <input type="checkbox"/> Leckford            |                                            |                                         |

### Romsey

- |                                      |                                          |                                          |                                            |
|--------------------------------------|------------------------------------------|------------------------------------------|--------------------------------------------|
| <input type="checkbox"/> Ampfield    | <input type="checkbox"/> Chilworth       | <input type="checkbox"/> Lockerley       | <input type="checkbox"/> Rownhams          |
| <input type="checkbox"/> Ashley      | <input type="checkbox"/> Dunbridge       | <input type="checkbox"/> Michelmersh     | <input type="checkbox"/> Sherfield English |
| <input type="checkbox"/> Awbridge    | <input type="checkbox"/> East Tytherley  | <input type="checkbox"/> Mottisfont      | <input type="checkbox"/> Timsbury          |
| <input type="checkbox"/> Bossington  | <input type="checkbox"/> East Dean       | <input type="checkbox"/> North Baddesley | <input type="checkbox"/> Up Somborne       |
| <input type="checkbox"/> Braishfield | <input type="checkbox"/> Houghton        | <input type="checkbox"/> Nursling        | <input type="checkbox"/> Valley Park       |
| <input type="checkbox"/> Broughton   | <input type="checkbox"/> King's Somborne | <input type="checkbox"/> Plaitford       | <input type="checkbox"/> West Tytherley    |
| <input type="checkbox"/> Buckholt    | <input type="checkbox"/> Little Somborne | <input type="checkbox"/> Romsey          | <input type="checkbox"/> West Wellow       |

Please indicate all the locations in which you would like to live by ticking the boxes

**Winchester**

<input type="checkbox"/> Abbots Barton	<input type="checkbox"/> Denmead	<input type="checkbox"/> Littleton	<input type="checkbox"/> Stanmore
<input type="checkbox"/> Abbots Worthy	<input type="checkbox"/> Droxford	<input type="checkbox"/> Martyr Worthy	<input type="checkbox"/> Swanmore
<input type="checkbox"/> Avington	<input type="checkbox"/> Durley	<input type="checkbox"/> Meonstoke	<input type="checkbox"/> Tegdown
<input type="checkbox"/> Badger Farm	<input type="checkbox"/> East Stratton	<input type="checkbox"/> Micheldever	<input type="checkbox"/> Tichborne
<input type="checkbox"/> Beauworth	<input type="checkbox"/> Easton	<input type="checkbox"/> New Alresford	<input type="checkbox"/> Twyford
<input type="checkbox"/> Bighton	<input type="checkbox"/> Exton	<input type="checkbox"/> Newtown	<input type="checkbox"/> Upham
<input type="checkbox"/> Bishop's Sutton	<input type="checkbox"/> Hambledon	<input type="checkbox"/> Northington	<input type="checkbox"/> Waltham Chase
<input type="checkbox"/> Bishops Waltham	<input type="checkbox"/> Harestock	<input type="checkbox"/> Old Alresford	<input type="checkbox"/> Warnford
<input type="checkbox"/> Boarhunt	<input type="checkbox"/> Headbourne Worthy	<input type="checkbox"/> Olivers Battery	<input type="checkbox"/> Weeke
<input type="checkbox"/> Bramdean	<input type="checkbox"/> Highcliffe	<input type="checkbox"/> Otterborne	<input type="checkbox"/> West Meon
<input type="checkbox"/> Cheriton	<input type="checkbox"/> Hinton Ampner	<input type="checkbox"/> Ovington	<input type="checkbox"/> West Stratton
<input type="checkbox"/> Chilcomb	<input type="checkbox"/> Hursley	<input type="checkbox"/> Owlesbury	<input type="checkbox"/> Whiteley
<input type="checkbox"/> Colden Common	<input type="checkbox"/> Itchen Abbas	<input type="checkbox"/> Shedfield	<input type="checkbox"/> Wickham
<input type="checkbox"/> Compton Down	<input type="checkbox"/> Itchen Stoke	<input type="checkbox"/> Shirrell Heath	<input type="checkbox"/> Widley
<input type="checkbox"/> Compton and Shawford	<input type="checkbox"/> Itchen Valley	<input type="checkbox"/> Soberton	<input type="checkbox"/> Winchester City Centre
<input type="checkbox"/> Corhampton	<input type="checkbox"/> Knowle	<input type="checkbox"/> South Wonston	<input type="checkbox"/> Winnall
<input type="checkbox"/> Crawley	<input type="checkbox"/> Kilmeston	<input type="checkbox"/> Southwick	<input type="checkbox"/> Wonston incl Sutton Scotney
<input type="checkbox"/> Curdridge	<input type="checkbox"/> Kings Worthy	<input type="checkbox"/> Sparsholt	

**15. LOCAL CONNECTIONS TO A VILLAGE – Only complete this section if you have a connection to a village or rural parish**

If you wish to live in some of the villages or parishes in the East Hampshire, Eastleigh, Havant, Test Valley and Winchester Council areas you will need to have a specific local connection with that village and/or Parish. Each of the housing developments where this policy applies has a slightly different local connection requirement. **Local connection can be described by residence, current employment or strong family connections. (Family being: mother, father, brother, sister, grandparents or adult children).** The details relating to the specific local connection policy will be clearly stated on the property advert. Once a property is advertised and you think you have a connection with that village/parish you can always seek further advice from your Local Authority's Housing Service.

**Name the village/villages parish/parishes where you think you have one or more specific local connection (maximum 5)**

1.
2.
3.

4.
5.

What is your specific local connection with the village/villages?

Please give details/relationship/addresses to support this

How long have you had the connection with the village/villages?

**Further information**

Do you or anyone on your application have any convictions?      Yes       No

If yes, please provide details:

Have you or anyone on your application ever been managed under Multi-Agency Public Protection Arrangements (MAPPA)?      Yes       No

If you wish to add any further information to support your application, please use the space below.

## Disclosure

Are you or anyone in your household related to a Council employee or councillor, or an employee or committee member of any housing association working in the East Hampshire District Council, Eastleigh Borough Council, Havant Borough Council, Test Valley Borough Council and Winchester City Council areas?

Yes  No

If yes, please state their name and their relationship to you.

Once your application has been assessed we will write to you to tell you in which priority band you have been placed, your registration date and your Hampshire Home Choice registration number. A scheme user guide giving you detailed instructions about the scheme and how it works is available on the Hampshire Home Choice website ([www.hampshirehomechoice.org.uk](http://www.hampshirehomechoice.org.uk)). You must keep us informed of any changes to your household, medical condition or housing situation. This is very important as it could affect your eligibility or qualification to remain on the Hampshire Home Choice Housing Register.

## Data Protection Act 1998: Consent to share information

We may seek information about you from various third parties in order to assess your housing needs. The information you give us may be:

- Used by Hampshire Home Choice to confirm and verify issues raised in your application and to assess your housing needs.
- Used for statistical purposes relating to housing needs in the Hampshire Home Choice area.
- Shared with other housing providers – for example when nominating you for an offer of accommodation.
- Disclosed, if appropriate, for the purpose of preventing or detecting fraud.
- Shared with other council departments for health and safety purposes.

This information will not normally be used for other purposes. Hampshire Home Choice will share information with other agencies on a strictly 'need to know' basis. Your personal data will otherwise be treated as strictly confidential provided you have not tried to mislead Hampshire Home Choice, or withheld information.

Please note that when there is a clear overriding public interest we reserve the right to share certain types of information with third parties such as housing providers, even if you have not given explicit consent; for example, where there are risks to the immediate health and safety of an individual, staff or the public.

**False or misleading statements**

I understand that my application may be cancelled if I give false or misleading information, or if I withhold information. If I am granted a tenancy because I have given false or misleading information, or because of information I have not given, I understand that my tenancy may be terminated and I may have to pay a fine of up to £5,000 as currently stipulated in the Housing Act 1996.

I agree that the details given on this form can be used in connection with any homelessness application I may make under Part VII of the Housing Act 1996. I understand that if I make a false statement, withhold information or fail to tell you if my circumstances change, it is an offence and I may be subject to a fine of up to £5,000 under the Housing Act 1996.

**Declaration – Please read and sign the declaration below:**

I hereby authorise you to use my information as set out above and give consent for third parties to disclose information to East Hampshire, Eastleigh, Havant, Test Valley or Winchester City Council Housing Service for these purposes, as applicable. I agree that this authorisation may be photocopied and that copies may be used to obtain the required information.

The details I have given on this form are true and correct. I will inform Hampshire Home Choice if any of these details change. I understand that any changes may alter my entitlement to housing.

*1<sup>st</sup> Applicant's signature*

*Date*

--	--

*2<sup>nd</sup> Applicant's signature*

*Date*

--	--

If this form has been completed by anyone other than the main applicant, please give details below:

Completed by

--

Signed

Date

--	--

Relationship to main applicant

--

Thank you for completing this application form.



**AUTHORISATION TO DISCUSS HOUSING APPLICATION**

I/We hereby give permission for the person named below as the third party, to discuss my/our Hampshire Home Choice Housing Register Application and authorise the Housing Service to disclose any relevant details of my application to that person.

(Third party)

Title .....

First Name .....

Surname .....

Address .....

Town .....Post Code .....

Email Address .....

Contact Telephone Number .....

1<sup>st</sup> Applicant's Signature .....

2<sup>nd</sup> Applicant's Signature .....

Should you wish to withdraw your permission, you should advise the Council immediately in writing.

This document is available in translated languages, braille or audio tape on request.